

St. Augustine's Catholic Primary School

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Executive Headteacher: Miss M. Collins

Assistant Headteacher: Mrs L. Scheuermann

Head of School: Mrs D. Duffus

School Business Manager: Mrs J. Santarossa

Wednesday 18th March 2020

Dear Parents and Carers,

School Closure

I am writing to inform you that due to the number of staff affected by the current Coronavirus pandemic we have no option but to close St. Augustine's School. School will not be open from Thursday 19th March until further notice.

During this period of School closure children will have work to complete. Work books and information sheets are being sent home with children. Work will be set by class teachers on a weekly basis and put on the School website each Monday morning with a suggested timetable for the week ahead. This work should all be returned to School when we re-open.

Children each have an LGFL email address from which they can email other members of their class and their class teacher in order to help with work. These emails will all be kept on our School system in order to comply with GDPR. Emails sent by children or parents will be responded to by class teachers on week days between the hours of 9am and 3:15pm whilst School is closed – not during any holiday period.

We are sorry for the inconvenience this may cause many families but I am sure you fully understand the unprecedented nature of this situation.

Please stay safe and keep our wonderful St. Augustine's family in your prayers over the coming weeks and months.

Yours sincerely,

Miss Collins

Executive Headteacher