

St. Augustine's Catholic Primary School

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Email: admin@staugustines.lewisham.sch.uk - Website: www.staugustines.lewisham.sch.uk

Headteacher: Mrs H. Jarvis

Deputy Headteacher: Miss A. Maat

School Business Manager: Mrs J. Santarossa

28th September 2016

Dear Parents/Carers,

Parents' Evening 12th and 13th October

This will be an opportunity for you to meet with your child's class teacher, discuss his/her progress, targets for improvement and general attitude to work and school life. We know this will be a positive experience so it is important to attend.

Parents are encouraged to go into class to look at their child's work, view the displays on the classroom walls and corridors. The meeting with the class teacher will take place in the main hall.

Mrs Bayouni (SENCO) will be available on both days for discussions, should you wish to speak with her. No appointment is necessary.

We do try to keep to this schedule, so if there are issues that you need to discuss at length, then it may be necessary to arrange a further meeting.

Please complete the slip below by **Monday 3rd October** and return it to the **class teacher**, who will then confirm your appointment time.

The staff and I look forward to meeting you.

Yours sincerely

Mrs H Jarvis
Headteacher

Name of Child _____

Year _____

12 October	Please tick ✓	13 October	Please Tick ✓
3:40 - 4:30		3:40 - 4:30	
4:30 - 5:00		4:30 - 5:00	
5:00 - 5:30		5:00 - 5:30	
5:30 - 6:00		5:30 - 6:00	
6:00 - 6:30			
6:30 - 7:00			

Names of siblings within the school and class

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Return to the class teacher by **Monday 3rd October** at the latest