

# St. Augustine's Catholic Primary School

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**Executive Headteacher: Miss M. Collins**  
**Assistant Headteacher: Miss L. Scheuermann**

**Head of School: Mrs D. Duffus**  
**School Business Manager: Mrs J. Santarossa**

Friday 17<sup>th</sup> July 2020

Dear Parents and Carers,

It is the end of a very strange and sad year without the usual end of term excitement. Lots will be written in the newsletter later today but for now I wanted to confirm with you all the arrangements for the new School year in September.

We are delighted that all children will be welcomed back from Thursday 3<sup>rd</sup> September – arrangements for Nursery and Reception classes to enjoy their usual staggered start have been posted directly to parents and carers. There will be some alterations to the School day for everyone in order to comply with safety guidance and to keep children and staff safe. Please see the details below:

## **Start of School day**

- EYFS and KS1

8:45 the main gates will be opened and children will go directly to their classroom.

Reception children through the blues gates, where they will be met by their class teacher. One parent will be allowed to accompany each child in the initial settling in period for Reception children. Year 1 and 2 through the blue doors in the infant entrance. The register will be taken at 9AM.

- KS2

9AM the side gate will be opened and children will go directly to their classroom. Registers will be taken at 9:15AM. All gates will then be closed, any children arriving after this time will be marked as late.

## **End of School day**

The School day will end for children in EYFS and Key Stage 1 at 3pm. One parent or carer for each child will be allowed onto the School site to collect their child. All children will be collected from the outside door to their classroom. Siblings in Key Stage 2 must also be collected at this time unless they are walking home independently.

The School day will end for children in Key Stage 2 at 3:15pm. All children will be dismissed from their outside classroom door.

Safety will continue to be our main priority as we start a new academic year. We have staggered the start and end of the School day in order to prevent too many people being on site at any one time. We are following guidance from the Department for Education as we have done throughout the pandemic. We would ask that when children are collected you leave the School site promptly.

We would respectfully request that parents and carers wear face coverings when collecting their children in order to protect our staff facing thirty parents on a daily basis. This is a request and not a rule but brings us in-line with new legislation for the use of face coverings in shops.

Children will need to arrive at School with their School bags, PE kits and packed lunch box if necessary. We are not allowing children to bring in pencil cases or other equipment from home, this will all be supplied by the School. We also ask that school bags are kept small and preferably wipeable – not the large furry kind that are unfortunately popular with children!

During the autumn term there will be no after school or lunch time clubs however we will be able to offer Breakfast Club to a limited number of children, please see the school office if you would like to make use of this.

We are excited about our School community returning in September but are aware that School will be different from previously experienced due to the worldwide situation. We will however offer our children the love, care, guidance and high level of education that we have always done and you have come to expect from St. Augustine's.

For now, please enjoy a lovely summer break.

Yours sincerely,

Denise Duffus

Head of School